**Minutes of Camden Federation of Private Tenants**

## Annual General Meeting

Tuesday 24th September 2019

At St. Silas the Martyr Church Hall, NW5

**CFPT members present**:

Sheroo Amrolia, Karin Cambrai, Eddie Carey, Nicole Charlet, Violet Clarkson, Elizabeth-Ann Colville, Carol Davies, Stephen Davies, Kirsten de Keyser, Mary Griffiths, Kirsten Heslop, Rita Legros, John McMillan, Gordon Meenn, Nigel Mill, Bryan Molyneux, John Morris, Mary O’Donnell, Christina Raeuchle, Teresa Roman, Patricia Smart, Simone Stenfors, Janet St-John-Austen, Helen Tyrrell and Stephen Wells. [25]

**Non-members present:**

Cllr Richard Olszewski (London Borough of Camden), Cllr Paul Tomlinson (London Borough of Camden), Jackson Bylett (London Borough of Camden, Sustainability Officer), Paul Webley (Age UK Camden Information and Advice Manager), Robert Taylor (CFPT staff member), Meade McCloughan (CFPT staff member) and Portia Msimang (CFPT staff member) and Dean McGlynn (CFPT volunteer).

1. **Apologies**

Apologies had been received from the following CFPT members: Carolyn Harms, Sheila Ballantine, Ruth Appleton, Vic Seedman, Zoe Seager, Louis Mahoney and Paul Guest.

Apologies also received from Cllrs Larraine Revah, Sue Vincent, Alison Kelly, Heather Johnson and Georgia Gould.

2. Speakers

John McMillan, CFPT Chair, introduced our two speakers:

* Paul Webley, Age UK Camden Information and Advice Manager, who spoke about how to apply for Housing Benefit;
* Jackson Bylett, Camden Council Sustainability Officer, who talked about how the council can help people keep their homes warm in the cold weather.

# 3. Minutes of Annual General Meeting held on the 25th September 2018

These were approved.

**4. Chair’s Report, Adoption of Chair’s Report**

John McMillan spoke to the Chair’s Report included in the Annual Report.

The Chair’s Report was then adopted.

**5. Treasurer’s Report, Adoption of Report and Audited Accounts**

Rita Legros, on behalf of Vic Seedman (acting CFPT Treasurer), summarised the report included in the Annual Report, thanking Camden Council and the Nationwide Foundation for their ongoing support

The Treasurer’s Report and the Accounts for 2018-2019 were then adopted.

**6. Appointment of Accountants**

Simpson Wreford & Co were approved as the accountants for 2019-2020 (proposer: Rita Legros; seconder: Nigel Mills).

**7. Resolution**

The Chair proposed the following Resolution: “That CFPT not undertake a full professional audit for the year of account ending 31st March 2020 and that instead we ask our appointed auditor to undertake an "independent examination", and produce what is known as an "accountant's report" (in accordance with §84 of the Co-operative and Community Benefit Societies Act 2014).” It was confirmed that it was on the basis of a similar resolution that the accounts of 2017-2018 had been produced and that this level of financial scrutiny met with our funders’ approval.

This was then agreed by the meeting (proposer: Stephen Davies, seconder: Sheroo Amrolia).

# 8. Elections to Management Committee

For this part of the meeting, Robert Taylor, CFPT Organiser, took over the chair from John McMillan.

The Management Committee members elected at the last AGM were: Constantine Buhayer, Louise Graham, Carolyn Harms, Rita Legros, John McMillan, Gordon Meenn, Vic Seedman, Zoe Seager, Simone Stenfors and Yvonne Wallace

Rita Legros, John McMillan, Gordon Meenn and Simone Stenfors were present at the meeting and indicated their willingness to stand for re-election; Carolyn Harms, Vic Seedman and Zoe Seager had previously indicated willingness to stand for re-election. Karin Cambrai then also indicated her willingness to stand for election.

All eight were then elected onto the committee, thereby comprising: Karin Cambrai, Carolyn Harms, Rita Legros, John McMillan, Gordon Meenn, Vic Seedman, Zoe Seager and Simone Stenfors.

Officers (Chair, etc.) to be elected by the new committee at its first meeting.

# 9. Renter’s Rights London

Portia Msimang (Project Worker, Renters Rights London) then gave an update on the project’s activities.

# 10. Organiser’s Report

Robert Taylor provided an update on CFPT’s prospects and activities.

The meeting then closed.